

## **Invitation to Bid – Window Rebuilding and Door Seal Repair**

### NOTICE TO CONTRACTORS INVITATION TO BID

Gray Photography Studio, Inc.  
St. John, KANSAS

WINDOW REBUILDING AND DOOR SEAL – The scope of work within bid request includes rebuilding windows and improving the seal around exterior doors. There are a total of 20 openings.

Bids will be received by Gray Photography Studio, Inc Board of Directors, 997 NE 10<sup>th</sup> Ave., St. John, KS Kansas 67576 until 12:00 on November 19, 2021 for the work noted above according to plans approved by the Kansas State Historic Preservation Office. This structure is listed on the National Register of Historic Places. All work must comply with the Secretary of the Interior's *Standards for the Treatment of Historic Properties*.

Sealed bids will be publicly opened at 12:00 noon on November 19, 2021 at 311 Broadway, St. John, KS.

All inquiries about this Invitation to Bid and requests for copies of the full scope of work / plans may be directed to Carol Long, President, Gray Photography Studio at 620-617-4038. Bids will be received on a total bid price basis and will include a sum to cover the cost of all items of the contract, including insurance, materials, and performance bonds. A pre-bid meeting will be held at Gray Photography Studio on Friday, November 5, 2021 at 9:00 am. Contractors interested in attending by Zoom should email [cdunn@staffordecodevo.com](mailto:cdunn@staffordecodevo.com) for a link.

Proposals received after the date and time indicated above for opening will be considered late, and therefore will not be considered for award. The Bid will be awarded on the basis of cost and performance; to the Bidder who, in the Owner's judgment, is the lowest, most qualified, responsible and responsive Bidder. Owner reserves the right to reject any and all Bids and to reject the Bid of any Bidder if the Owner believes it would not be in the best interest of Owner to make an award to that Bidder. The successful Bidder must deliver to the Owner certificates of insurance, performance and materials payment bonds as security for faithful performance and the payment of all bills and obligations arising from the contract. The successful firm will be required to comply with all applicable laws and statutory regulations. No Bidder will in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin or religious creed.

This project has been financed in part with federal funds from the National Park Service, a division of the United States Department of the Interior and administered by the Kansas Historical Society. The contents and opinions, however, do not necessarily reflect the view or policies of the United States Department of the Interior or the Kansas Historical Society.

Regulations of the U. S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally Assisted Programs on the basis of race, color, national origin, age or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to: Director, Equal

## Scope of Work

Gray Photography Studio, Inc.  
**Scope of Work – Number 3**

### Project Description:

Rebuild 20 windows and improve the seal around exterior doors.

### Building Description:

Gray Photography Studio is a structure built in the late 1800s and is a single story wood-framed building with a mezzanine style second level at the west end of the building that houses an apartment. Repairs to the roof, framing, windows, exterior, and electrical/plumbing are necessary to save the building and for it to serve a purpose as a community arts center.

### Detail of Work

Refurbish and re-install 20 windows. Replace wood component parts and frames to ensure proper fit and seal. Install weather stripping as necessary. Repair exterior doors and install weather stripping to ensure proper fit and seal.

### General Conditions:

- All work to be in accordance with the Secretary of the Interior's *Standards for Rehabilitation* - <http://www.nps.gov/history/hps/tps/tax/rehabstandards.htm>..
- Certificates of insurance, performance, and materials payment bonds are required as security for faithful performance and the payment of all bills and obligation arising from the contract.
- Storage and handling of all materials must be in a manner, which prevents additional loss, deterioration, and damage; storage area to be designated by project administrator.
- Construction schedule to be itemized with headings related to the breakdown in payment requests.
- All work is subject to review by the Kansas State Historical Society throughout the duration of the project.
- Compliance with all applicable laws and statutory regulations is required.

### Project Administrator:

Carolyn Dunn  
311 N. Broadway St.  
St. John, KS 67576

